



# Inter Club Council

## Minutes

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1. **Roll Call and Establishing Quorum**
2. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.
3. **Approval of Minutes**
  - 3.1. Approval of previous meeting's minutes (1/16/18)

FACS motions to approve minutes from January 16, 2018  
Seconded by Student Chapter of NAVTA  
Approved Unanimously
4. **Open Forum (3 minutes per announcement)**
  - 4.1. Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.
5. **ASFC and Inter Club Council Executive Report (5 minutes)**

*Given by ICC Executive or Advisor*

  - 5.3. Chinese New Year Celebrations **Thursday, Feb 15, 2018 11:30-2 Dining Hall**
  - 5.4. Club Constitutions
  - 5.5. Thuy's Service Leadership Competition
6. **ICC Outreach Director Report (5 minutes) - Matthew Schurz [mschurz24@gmail.com](mailto:mschurz24@gmail.com)**
  - 6.1. Club Event Calendar
7. **ICC Student Involvement Coordinator (5 minutes) - Xinyi Hu [sissi201711@gmail.com](mailto:sissi201711@gmail.com)**
  - 7.1. Club Events Stand **Weekly Newsletter email, highlight club events and meetings**
8. **ICC Finance Director (5 minutes)- Grant Baum [grantinator@gmail.com](mailto:grantinator@gmail.com)**
  - 8.1. Club Funds
9. **Activation/Reactivation Forms**



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- 9.1.** Clubs may request to become activated/reactivated within the first **5 weeks** of the quarter

Dead Air Club - Recommitment

Computer Science Club - Recommitment

Gay Straight Alliance - Recommitment

Neuroscience Club - Recommitment

Anthropology Club - Recommitment

Psychology Club motions to reactivate these clubs

Seconded by Clay Bodies

#### **10. Activity Petitions**

- 10.1.** To hold an event, clubs must submit an activity petition **1- 4 weeks** before the date of the event. Activity Petition forms can be found in the ICC handbook or online.

Business and Entrepreneurship Club - Business Innovation

March 9, 2018 12:30-4:00 Rooms: 4501,4502,4603

Enactus motions to approve

Seconded by We For She

Student Chapter of NAVTA - VT Job Fair

February 7, 2018 5:00-7:00 PM Dining Room

FACS motions to approve

Seconded by BEC

#### **11. Fund Requests**

- 11.1.** Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.

- 11.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

Email: [tramblekamara@foothill.edu](mailto:tramblekamara@foothill.edu)

Phone: (650) 949-7280



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*Office: Campus Center, Room 2005*

Student Chapter of NAVTA - VT Job Fair \$500

Gay Straight Alliance motions to approve

Seconded by Accounting Club

Wisdom Club - General Use \$200

Student Chapter of NAVTA motions to approve

Seconded by Neuroscience Club

**12. Club Reports / Open Discussion Forum (1 minute per report)**

12.1. All ICC members reporting on agenda items or club-related business can report during this time.

**13. Advisor Report (5 minutes)**

13.1. ASFC advisor present will give updates on district related information and ICC reminders

**14. Adjournment**

14.1. Meeting will be adjourned by chair

Prepared By,  
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